



Lindsay Barker
Deputy Chief Executive
Babergh District Council
Corks Lane, Hadleigh, Ipswich IP7 6SJ

DX NO: 85055 Exchange: Babergh
Website: www.babergh.gov.uk

TO: THE CHAIRMAN AND MEMBERS OF
BABERGH DISTRICT COUNCIL

21 October 2016

PLEASE NOTE DATE AND TIME OF MEETING

Dear Sir/Madam

A Meeting of the Babergh District Council will be held in the Council Chamber, Council Offices, Corks Lane, Hadleigh on **Monday, 31 October 2016 at 9:30 a.m.**

For those wishing to attend, prayers will be said at 9:25 a.m. prior to the commencement of the Council meeting.

Yours faithfully

Deputy Chief Executive

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded.

Any member of the public who attends a meeting and objects to being filmed should advise the Committee Clerk who will instruct that they are not included in the filming.

PART I

1 APOLOGIES FOR ABSENCE

To receive apologies for absence.

2 DECLARATION OF INTERESTS

Members to declare any interests as appropriate in respect of items to be considered at this meeting.

3 MINUTES

To confirm and sign the minutes of the meeting held on 20 September 2016 as a correct record (copy attached).

4 CHAIRMAN'S ANNOUNCEMENTS

Paper
S70

In addition to any announcements made at the meeting, please see Paper S70 attached, detailing events attended by the Chairman and Vice-Chairman.

5 LEADER'S ANNOUNCEMENTS

6 PUBLIC PARTICIPATION SESSION

Members of the public are able to ask a question or make a statement during this item – please refer to the 'Guide to the Procedure' – copy available on request.

Prior written notice of the intention to speak must be given to the Monitoring Officer by no later than 5.00 p.m. on Wednesday, 26 October 2016 (two clear working days before the meeting).

7 QUESTIONS FROM THE PUBLIC IN ACCORDANCE WITH COUNCIL PROCEDURE RULES

The Chairmen of Committees to answer any questions from the public of which notice has been given no later than midday two clear working days before the day of the meeting in accordance with Council Procedure Rules.

8 QUESTIONS FROM MEMBERS IN ACCORDANCE WITH COUNCIL PROCEDURE RULES

The Chairman of the Council, the Chairmen of Committees and Sub-Committees and Lead Members to answer any questions on any matters in relation to which the Council has powers or duties or which affect the District of which due notice has been given in accordance with Council Procedure Rules.

9 TO RECEIVE NOTIFICATION OF PETITIONS IN ACCORDANCE WITH COUNCIL PROCEDURE RULES

In accordance with Council Procedure Rules, the Chief Executive will report the receipt of any petitions. There can be no debate or comment upon these matters at the Council meeting.

- 10 APPOINTMENT OF JOINT CHIEF EXECUTIVE ROLE TO BE DESIGNATED AS THE JOINT HEAD OF PAID SERVICE
- Paper S71 Report by the Assistant Director - Corporate Resources attached.
- Leader of the Council – Jennie Jenkins.
- 11 CONSTITUTIONAL UPDATE
- Paper S72 Report by the Interim Assistant Director – Law and Governance and Monitoring Officer attached.
- Leader of the Council – Jennie Jenkins.
- 12 APPOINTMENT OF COUNCILLORS TO COMMITTEES, JOINT COMMITTEES AND JOINT GROUPS AND PORTFOLIO HOLDERS
- Paper S73 Report by the Interim Assistant Director – Law and Governance and Monitoring Officer attached.
- Leader of the Council – Jennie Jenkins

For further information on any of the Part 1 items listed above, please contact Linda Sheppard on 01473 826610 or via email at committees@baberghmidsuffolk.gov.uk